

September 17, 2015

Dear Saville Middle School Student,

Thank you for your interest in going through the selection process for a very prestigious organization, the National Junior Honor Society.

Membership in the National Junior Honor Society is one of the highest honors that can be awarded to a secondary school student. The National Junior Honor Society strives to bring the accomplishments of outstanding students to the attention of parents, teachers, peers and the community. Hundreds of chapters in secondary schools across the nation give practical meaning to the society's goals of scholarship, leadership, service, character, and citizenship.

These five ideals will be considered as the basis for your selection. No student will be inducted simply because of a high academic average. In addition to scholarship, your citizenship and character will be factored into your consideration for induction into the National Junior Honor Society. The National Junior Honor Society recognizes the total student, one who excels in all areas.

Enclosed please find the **National Junior Honor Society Application Checklist**. Failure to complete any item on the checklist or meet the time deadlines will result in your elimination from the selection process. Please note that the completion of the process does not guarantee selection.

Membership in the Anthony Saville Middle School chapter of the National Junior Honor Society carries privileges and opportunities that extend beyond the Middle School Years. We encourage you to participate in this selection process.



Sincerely,

Jill Savage  
Advisor  
Saville Librarian

*Anthony Saville Middle School*  
*National Junior Honor Society Application Checklist*

***General Instructions:***

Complete **all** portions of this packet and hand deliver to Mrs. Savage in the library no later than **Tuesday, October 20, 2015**. **INCOMPLETE OR LATE PACKETS WILL NOT BE ACCEPTED**. Failure to complete any item on the checklist will result in your elimination from the selection process.

**Follow all 5 steps and check off each step before you turn in your packet.**

1. \_\_\_\_ **Permission Form** - signed by nominee and parent.
  
2. \_\_\_\_ **Community Letter of Recommendation** - from someone who will attest to your character. (i.e. teacher, minister, scout leader, coach, etc.) Recommendations from family members and friends will not be accepted.
  
3. \_\_\_\_ **Writing Piece** - Write a well-developed essay of at least three paragraphs. As you write your response remember: organize your ideas logically and effectively. Include specific details from your own experience that clearly develops your response. Edit your response for standard grammar and language. The topic is: "Describe a time when you feel that you have shown \_\_\_\_\_."  

*(\*Pick ONE NJHS Quality: scholarship, leadership, character, or service.)*
  
4. \_\_\_\_ **Saville Staff Recommendation** – Written by your favorite teacher or Saville staff member.
  
5. \_\_\_\_ **Confidential Teacher Response** - This information cannot be shared with you. It is meant to be read by the Faculty Council only. Therefore, your 1<sup>st</sup> period teacher will pass the form on to the other teachers on your list.

*Anthony Saville Middle School*  
*National Junior Honor Society*

*Step 1: Permission Form*

*We are aware the NJHS is a service organization that recognizes not only scholarship but the qualities of citizenship, character, leadership and service. The goal of NJHS is to help students be involved with their communities and maintain academic excellence.*

*NJHS members are required to:*

- ❖ Attend weekly meetings (meetings start at 8:20 am - you must attend three per month)*
- ❖ Assist in at least one fundraiser*
- ❖ Complete a minimum of 15 service hours per semester in the school or community*
- ❖ Maintain a minimum 3.4 GPA and citizenship markings of an O or S in all classes*
- ❖ Purchase a NJHS t-shirt (\$20)*
- ❖ Dress in slacks, skirts, or dresses in Saville colors of burgundy, black, white, grey or silver for the formal induction ceremony*

*The Faculty Council makes the final determination as to who will be offered membership in NJHS. The faculty council cannot stress enough that this is NOT a “club” to join, but an honor extended to selected students.*

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*Parent Signature*

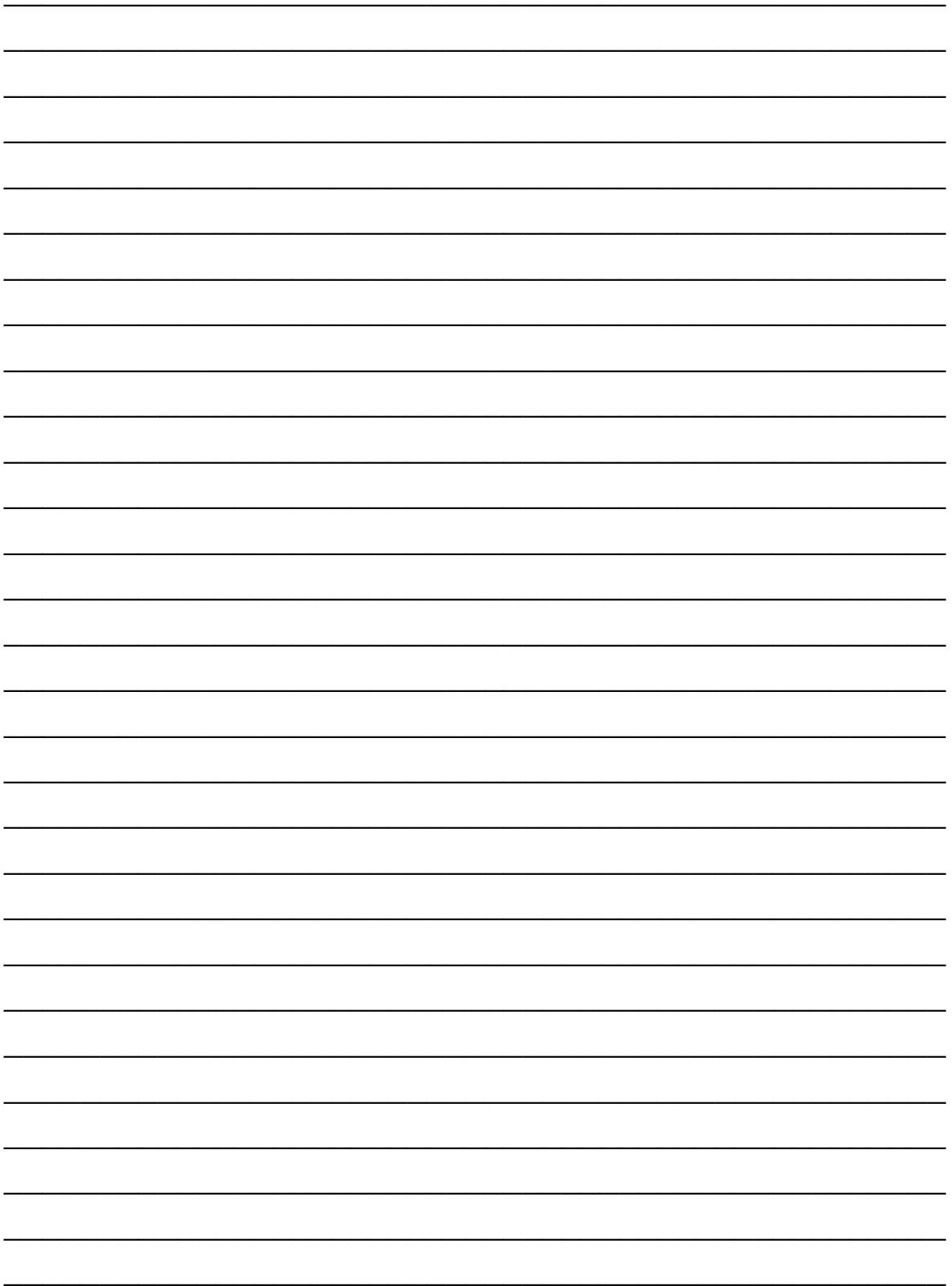
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*Date*

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*Student Signature*

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*Date*









Student Name: \_\_\_\_\_ Student #: \_\_\_\_\_ Grade: \_\_\_\_\_

## *Saville National Junior Honor Society*

### *Step 5: Teacher Response (Confidential)*

Student's General Instructions: Write the name of each of your teachers in the correct box. Give this paper to your 1<sup>st</sup> period teacher. Please select one Saville staff member to do a more intense evaluation of your character, leadership, and citizenship. Have this person fill out the evaluation on the back of this form.

Teacher's General Instructions: This student has been identified as a candidate for our National Junior Honor 'society. He/she must have 3.4 GPA (85% grade average). Information is needed from you to assist in the selection process of our members. Please take a moment to consider each column and evaluate this student based on the criteria of Leadership, Character, and Citizenship. Responses are to be based on your professional interaction with the student. If you have a negative rating of 2 or below it is mandatory that you provide an explanation or professional opinion as this could prevent this student from being selected for membership. Please consider these ratings as seriously as a grade in your classroom. After completing your portion of the form, please pass it on to the next teacher either personally or via the teacher's mailbox. The last teacher on the list should return it to Mrs. Savage in the library no later than **Tuesday, October 20<sup>th</sup>**.

**This is confidential information and should not be given to the student. It is meant to be read by the Faculty Council only.**

Thank you in advance for your assistance with this important selection process.

1 = Poor                      2 = Below average                      3 = Good                      4 = High/Outstanding

Teacher Name	Leadership	Citizenship	Character	Current Grade & Comments

**\*If you are the last teacher on this list, please return this form to Mrs. Savage in the library no later than **Tuesday, October 20<sup>th</sup>**.**